



REF: JOB ADVERTISEMENT

Job title	Project Coordinator-Child Accountability
Number of positions	1
Duty stations	Wau
Reports to	Program Manager
Application deadline	16th June 2022
Starting date	1st of July 2022

Organization:

Help a Child is an international humanitarian Christian organization founded in 1968, that provides a future for children in need, their family, and their entire community regardless of their social, political, religious, ethnic, or economic background. Help a Child has been operating in South Sudan for more than 10 years delivering vital humanitarian and child protection services to children and communities affected by conflicts and natural calamities in South Sudan.

Job Summary:

As a member of the Monitoring Evaluation Accountability and Learning (MEAL) team, the Accountability Coordinator is responsible for managing the Child Participation in Accountability Project and provide leadership technical support to the project team, and consortium partners. The coordinator will also technically support to the consultants during the “child participation in accountability” survey and during the development of child friendly feedback methodologies. Accountability to Affected Population (AAP) Officers in Wau, Pibor and other SSJR project locations. The coordinator will ensure high standard and compliance to Help a Child’s internal policies, Monitoring Evaluation Accountability and Learning Policies and Procedures-MPP) and key Help a Child commitments (Core Humanitarian Standard, good enough and other emerging standards) related to child protection accountability. And as a Project coordinator, the position holder is responsible to lead effective implementation of all activities related to the Child

Participation in Accountability by thorough planning, effective implementation, timely reporting and excellent writing communication skills.

Job Responsibilities:

- Developing child friendly accountability systems and strengthening child participation in accountability
- Facilitate a comprehensive survey with support of an independent consultant and five other consortium partners (WCH, DORCAS, ACROSS, WDG, and WOCO to ascertain the challenges and opportunities for active and free participation of children in accountability.
- Developing appropriate joint child-led feedback and complaint methodologies and tools that can benefit the entire SSJR consortium partners.
- Supporting partners to sensitize children and parents about the roles of and benefits of children inputs in complain, accentuality and feedback actions
- Establishing a child friendly and child-led accountability system, oversee and maintain mechanisms to ensure accountability to children, parents we serve, to donors and stakeholders.
- Support Help a Child and partners design and implement monitoring and evaluation system that strengthens quality and active participation of children and accountability.
- Establish a system to track and analyses trends in children feedback and response to regularly improve programming.

Capacity Development

- Building capacity of the AAP Officers, staff, partners and project participants as appropriate with special emphasis on child participation and child-led accountability standards.
- Support other non-child protection SSJR emergency response projects to integrate the child-led accountability system in their projects.
- Support Help a Child and partners in the application of child-friendly accountability principles into project design, implementation, monitoring and evaluation, and partnership agreements.

Job Requirement

Education and Experience

- BA or MA Degree in social works, social science or related field of study with 5 years relevant experience for MA or 7 years relevant experience for BA

- Experience in child protection and child complain, feedback and accountability system development and administration are required.
- Previous experience in developing similar child-friendly complain, feedback and accountability tools and setting up such a system is an added advantage
- Experience in project management with extensive practical experience in accountability to the beneficiaries, and donor accountability
- Extensive experience in training and presentation skills
- Experience in monitoring, evaluation, accountability, learning and reporting
- Experience in establishing and managing feedback and response system, information sharing,
- Experience using MS Windows and MS Office packages (Excel, Word, PowerPoint).
- Excellent writing and communication skills

Personal Skills

- Observation, active listening and analysis skills with ability to make sound judgment
- Good relationship management skills and the ability to work closely with colleagues, partners, stakeholders, and community members.
- Attention to details, accuracy and timeliness in executing assigned responsibilities
- Proactive, results-oriented and service-oriented

Competencies

Integrity Maintain generally accepted and social ethical standards in activities that have to do with the position	<ul style="list-style-type: none"> • Accepts responsibility for own decisions and actions. • Compliant to internal standards and HAC values, even when this could lead to disadvantage, tension, or conflicts. • Does what he/she says, keeps promises and appointments. • Respects and protects entrusted confidential information. • Provides information on his / her opinion on business ethics, safety, and the environment.
Cooperation Actively contributing to joint	<ul style="list-style-type: none"> • Ready to collaborate with other disciplines or organizational units. • Appreciates information and knowledge sharing.

results, even when the subject involved is not of immediate personal interest. Sharing information and knowledge with others.	<ul style="list-style-type: none"> • Encourages teamwork and enhancement of working relationships. • Is willing to make concessions to get a step ahead as a group. • Initiates collaboration between different groups to achieve a joint result.
Beneficiary orientation Anticipating the interests of beneficiaries. Giving high priority to service preparedness and beneficiary satisfaction.	<ul style="list-style-type: none"> • Proposes the beneficiaries that best fits current and future needs. • Discusses (unwise) choices from the beneficiaries/partners and makes improvements and informed decisions. • Investigates the satisfaction and further needs of the beneficiaries/partners after delivering of the services.
Networking Building relationships and networks that prove to be useful in achieving goals. Making effective use of informal networks to get things done.	<ul style="list-style-type: none"> • Encourages colleagues and partners to maintain and expand their internal and external contacts, and makes suggestions. • Brings internal relationships/networks into contact with external relationships/networks. • Asks friends to collaborate in making contacts with potential relationships and/or networks. • Uses own network to achieve the goals of others. • Uses the relationships from the own network to realize the goals of the project and Help a Child.

Value Proposition

Help a Child offers the opportunity to become part of an ambitious, child-centred, and Christian international NGO with a dedicated team of professionals motivated to maximize impact. Help a Child offers a fair pay and benefits package that is justifiable to our donors. Furthermore, you will be offered a fixed-term contract for one year. Depending on funding, your performance, and fit within the team, the contract maybe extended.

How to Apply

Interested and qualified candidates are kindly invited to apply through this link <https://cvselection.net/help-a-child-south-sudan/7677/> and add only a cover letter and resume (in English); including a copy of your national ID; at the latest on 16th June 2022. *We highly encourage candidates to submit their applications and upload required documents (cover letter, CV and copy of national ID) online using the above link provided.*

In your cover letter, please reflect on your motivation for wanting to become part of the Help a Child organization. This includes a reflection on Help a Child being a child-centred and Christian organization.

Female candidates are highly encouraged to apply.

Should you wish to apply for this post, you are kindly advised to submit your application as soon as possible. An (e-) assessment may be part of the selection process.

Only shortlisted candidates will be contacted.

Help a Child is committed to keeping children safe. All staff is required to sign and adhere to the Help a Child's PSEA and safeguarding Recruitment is subject to successful completion of all applicable background checks, including criminal record checks. In this recruitment process, we ask the candidate for consent to obtain the Statement of Conduct. Hereby we inform you that we participate in the SCHR Misconduct Disclosure Scheme.

Note: This position is open to South Sudanese only!