



IATI Implementation Schedule for:

Stichting Red een Kind

IATI Organisation Identifier:

NL-KVK-41022454

(Click on hyperlink above for more information on IATI Organisation Identifiers)

Version:

9

Date:

5-2-2015

This document provides a publication plan which covers:

1. When will data be published? Timetable and frequency of publication
2. Exclusions and constraints: Overview of exceptions, thresholds & constraints
3. How will data be published? How published data will be presented to users
4. What data will be published? Overview coverage. For each area of the standard:
 - a. Timetable for publication
 - b. Terminology used within the data provider's systems
 - c. Exceptions, thresholds & constraints

Instructions for completion:

The Implementation Schedule is divided into three tabs, with mirrored guidance tabs providing more help in completing the schedule (which should be deleted prior to submitting a completed Implementation Schedule):

1. Publishing Information
2. Organisation Data
3. Activity Data

Publishing Information

This provides space to provide more detailed information about what data will be published, whether there will be any exclusions, and how the data will be published.

This is made up of a mixture of boxes for extracting specific information and text boxes for providing more detailed information.

Many of the boxes for specific information consist of drop-down menus where you will need to select the most appropriate category that fits with the qualitative information you provide in the adjacent text box.

Some require a typed entry:

e.g. Numeric entry for % of total budget (/ODA) and date entries for publication timetable (this should appear in mmm-yy format - e.g. Jan-12).

The purpose of these boxes is to make it easier for users to extract the most pertinent information, whereas the text boxes expand on this to provide more detailed information.

Organisation Data and Activity Data

Although each of these has its own worksheet, the format for completing each is the same.

Each is made up of a table consisting of seven columns:

- 1) Information Area, 2) Status, 3) Publication date, 4) Exclusions & Thresholds, 5) Exclusion category 6) Data provider definition, and 7) Publication notes.

1) Information Area -

this identifies the data item.

2) Status -

this provides a traffic light rating on the readiness of data to be published and is based on the following key:

Fully compliant	Publishing in full compliance with the IATI Standard
Partially compliant	Publishing some data required by the IATI Standard
Future publication	Data will be published at a future date
Under consideration	No current plans to publish, but could be considered
Unable to publish	Information not available or collected, or not relevant to organisation

(The colour coding is auto-generated through use of the drop-down menu.)

For anything less than full compliance, further information should be provided in the publication notes. This includes:

- dates for full compliance if partial compliance is expected initially
- information on future publication of data items - e.g. potential dates or what it is dependent upon (e.g. new management systems)
- under what conditions data items under consideration could be published (e.g. implementing geo-coding or collecting of results data)
- reasons for being unable to publish (e.g. not relevant to the organisation, not part of the organisation's business model, etc.)

3) Publication date -

identifies when data can start being published (this will be based on the overall timetable for publication identified in the 'Publishing Information' tab, and should indicate when in the publication timetable this date item will be published).

The date should appear in mmm-yy format (e.g. Jan-12). If any additional information needs to be provided about the date, this should be added in the 'Publication notes'.

4) Exclusions & Thresholds -

highlights any specific thresholds or exclusions for the data item.

5) Exclusion category -

identifies the reason for the exclusion using the following drop-down menu:

n/a	No exclusions
a	Not applicable to organisation
b	A non-disclosure policy
c	Not currently captured and prohibitive cost
d	Other (please specify within the 'Exclusions & Thresholds narrative)

6) Data provider definition -

provides the terminology used within the organisation's internal systems (this demonstrates how internal terminology maps to IATI).

7) Publication notes -

provides additional information, such as reasons for amber or red coding, or relevant information which is not covered in the preceding columns or requires further clarification.

Support available:

Knowledge Base

The Knowledge Base has a number of forums that provide additional information about getting started and implementing IATI, including discussions on tools, information for NGOs and some technical information.

Information on communication support can also be found here to help in promoting your IATI publication (including examples of existing news releases, templates and contacts).

The Knowledge Base can be found at:

<http://support.iatistandard.org/forums>

Further support

If you require any further support or there are any areas of information you would like to see added, please contact IATI Support:

support@iatistandard.org

Information for prospective users of information	
<p>Licensing (Under which license will data be published: public domain or attribution? If the license does not meet the IATI standard please specify why. Please state whether you intend to use the IATI authorised license or another)</p>	
<i>Licence type</i>	<i>Narrative</i>
Attribution-only	Data will be published under attribution-only open licence (Attribution). https://creativecommons.org/licenses/by/4.0/
<p>Definition of an activity and multi-level activities (How is an activity defined e.g. projects and programmes, or some other structure? Do you have multi-tiered project structures e.g. projects and sub-projects or components? At which level do you intend to publish details (e.g. transactions)?)</p>	
<i>Multi-level activities reported?</i>	<i>Narrative</i>
Yes	Overall level: Annual contracts with southern partners per annum, since ReK uses year contracts for funded projects. Top level also possible - The organisation is now reporting their aggregated figures per objective in its annual reporting. We expect that with full implementation we prefer to define activities both on (lower) project level as well as aggregated per objective. *Possible back-donor requirements of MoFA (Dutch Ministry of Foreign Affairs) can change level of aggregation
<p>Segmenting data for publication (The recommendation is to publish data segmented by country i.e. one data file for each country. Duplicate project data must not exist within different files, so projects targeting multiple countries or regional/worldwide by nature should be held within a non-country specific file(s). Is this a practical suggestion for your programme? How many projects are not specific to one country and what non-country files best suit your programme?)</p>	
<i>Segmentation</i>	<i>Narrative</i>
By country / region	All most all projects of ReK are specific to a single country. However in the future we expect to have some multi-country projects as well. Initially we will choose to publish data segmented by country, later we can see how we handle possible multi-country projects. Within countries we would like to have a geo-location added, so we can show differences between regions.
<p>Do you intend to provide a user interface in addition to raw (XML) IATI data? (Will IATI data be accessible for end users through an existing or a new user interface on your website? [Note: this is not an IATI requirement])</p>	
<i>User interface?</i>	<i>Narrative</i>

Under consideration

We are not planning to create an individual organisational interface, but are interested in connecting with organisations working in similar sectors or countries to discuss the possibilities of working on this in 2015.

In a future stage ReK will try to enable visitors of the website to choose between various tools which can be used for accessing all IATI data of ReK

Organisation

Note: definitions and code lists can be found at:
<http://iatistandard.org/organisation-standard>

Note: For further information or support please go to the Knowledge Base:
<http://support.iatistandard.org/forums>

Information Area	Status	Publication date	Exclusions & Thresholds	Exclusion category	Data provider definition	Publication notes
Annual forward planning budget data for agency	Partially compliant	GEC: Feb-15 All other: Dec 15	no exclusions	n/a (No exclusions)	Annual budget for the organisation by financial year	Publication of all programmes end 2015
Annual forward planning budget for funded institutions	Partially compliant	GEC: Feb-15 All other: Dec 15	no exclusions	n/a (No exclusions)	Annual budget for the organisation by financial year	Funded institution = partnerorganisation. Only the UKAID part of the budget of Across will be published in IATI
Annual forward planning budget data for countries	Partially compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)	Multi-annual budget per country can be added	
Organisation documents	Under consideration	GEC: Feb-15 All other: Dec 15		c) Not currently captured and prohibitive cost	May include organisational strategy like a ToC from a SPP, not sure whether this will be detailed to country level	

Activities

Note: definitions and code lists can be found at:

<http://iatistandard.org/activities-standard>

Note: For further information or support please go to the Knowledge Base:

<http://support.iatistandard.org/forums>

Information Area	Status	Publication date	Exclusions & Thresholds	Exclusion category	Data provider definition	Publication notes
Identification						
Reporting Organisation	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)	REK registration number and organisational details	
IATI activity identifier	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)	GEC: DFID project number Other: Creating project numbers for all programmes	
Other activity identifiers	Under consideration			a) Not applicable to organisation		For now the activity identifier of participating organizations also publishing under IATI are not captured. By the time a more substantial number of participating organisations starts publishing, it will be considered to capture this information and publish it.
Basic Activity Information						
Activity Title (Agency language)	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)	Project names of the relevant projects' as mentioned in the annual plans	
Activity Title (Recipient language)	Partially compliant			d) Other		Only English and French will be used for publishing, local languages will not be used.
Activity Description (Agency language)	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)	Full description of the project	
Activity Description (Recipient language)	Unable to publish			d) Other		Only English and French will be used for publishing, local languages will not.
Activity Status	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)	Whether the project is being implemented or closed	

Activity Dates (Start Date)	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)	First transaction of the project	
Activity Dates (End Date)	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)	End date as mentioned in the project agreement	
Activity Contacts	Fully compliant	GEC: Feb-15 All other: Dec 15		b) A non-disclosure policy		Only name and email adress of the partner itself, contact person REK of the project, and a website URL
Participating Organisation (Funding)	Fully compliant	GEC: Feb-15 All other: Dec 15 Across South Sudan: Feb/ March 2015		n/a (No exclusions)		Participating organisations will be grant donors like DFID, USAID, EU, or other *Across will be visited by Dutch Red een Kind PMEL staff to start the IATI compliance process a.s.a.p. We aim to have ACROSS IATI compliant in March the latest.
Participating Organisation (Extending)	Unable to publish			a) Not applicable to organisation		not relevant
Participating Organisation (Implementing)	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		Participating organisation will be Implementing partners who recieve funding from ReK
Participating Organisation (Accountable)	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		REK is fully accountable for all projects
Geopolitical Information						
Recipient Country	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		Ethiopia, South Sudan, Kenya, Uganda, Rwanda, Burundi, DRC, Malawi, Zambia, India
Recipient Region	Under consideration			a) Not applicable to organisation		we choose to use country, and not regional alliances. IATI prescribes regional codes. Optional to use regions.
Sub-national Geographic Location	Under consideration	GEC: Feb-15 All other: Dec 15		c) Not currently captured and prohibitive cost		We take under consideration that we want to publish per region within a country: Geolocation code (districts)
Classifications						
Sector (DAC CRS)	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		

Sector (Agency specific)	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		
Policy Markers	Unable to publish			a) Not applicable to organisation		
Collaboration Type	Unable to publish			a) Not applicable to organisation		
Default Flow Type	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		type of grant can be mentioned
Default Finance Type	Unable to publish			a) Not applicable to organisation		Only grants given by REK, no loans or deposits etc.
Default Aid Type	Fully compliant	GEC: Feb-15 All other: Dec 15				CO1 - project type interventions
Default Tied Aid Status	Unable to publish			a) Not applicable to organisation		
Financial						
Activity Budget	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		Only funds paid by REK of the activity budget
Planned Disbursements	Unable to publish			a) Not applicable to organisation		This seems not be relevant information for IATI users. What will this information add to a user?
(UNDER DEVELOPMENT) Recipient Country Budget Identifier	Unable to publish			a) Not applicable to organisation		
Financial Transaction						
Financial transaction (Commitment)	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		total budget for the project
Financial transaction (Disbursement & Expenditure)	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		The total amount disbursed per project per year is published, also expenditures related to own organisation costs (overhead)

Financial transaction (Reimbursement)	Unable to publish			a) Not applicable to organisation		
Financial transaction (Incoming Funds)	Partially compliant	GEC: Feb-15 All other: Dec 15				only relevant for granted amount of the budget. Not noting own contribution funded by e.g. private sponsors
Financial transaction (Loan repayment / interest repayment)	Unable to publish			a) Not applicable to organisation		
Related Documents						
Activity Documents	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		link to documents relevant to the projects, like SPP, Year plans, ToCs, M&E logframes and evaluations
Activity Website	Under consideration	GEC: Feb-15 All other: Dec 15				if website is available
Related Activity	Fully compliant	GEC: Feb-15 All other: Dec 15		n/a (No exclusions)		Other non-ReK project also funded by the same grant can be linked with (if applicable)
Performance						
Conditions attached Y/N	Unable to publish			a) Not applicable to organisation		
Text of Conditions	Unable to publish			a) Not applicable to organisation		
Results data	Under consideration	GEC: Feb-15 All other: Dec 15				if possible via ERP Pluriform we intent to publish regular monitoring and evaluation data